

RICHTER PARK AUTHORITY GM Committee Meeting

Via Zoom on Tuesday, March 16, 2021 at 5:15pm

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Richter Park Authority Board of Directors at its next regular meeting.

A Richter Park Authority GM Committee Meeting was held on March 16, 2021 for the purpose of discussing the position of Business Manager.

The meeting was called to order by Committee Chair John Priola at 5:18PM.

Present were: John Priola, George Radachowsky, Don LoRusso, Pete Siecienski and Karen Madaus.

Mr. Priola opened the meeting by asking each Committee member for their opinion on what they feel the Business Manager position should entail.

Mr. Radachowsky stated that a Bookkeeper/Accountant is still needed. He added that the job title should change to Administrative Assistant, and feels that the suggestion to have a 60/40 cost-sharing plan with the City would be optimal.

Mr. LoRusso suggested that there be some additional overlap with the cashiers and the office management position for some cost savings, and stated that either the current salary is kept status quo or look into the 60/40 cost-sharing plan with the City.

Mr. Priola stated that the 60/40 cost-sharing plan with the City can't happen, as representatives at the City aren't positive that it will be feasible.

His suggestion for the Business Manager position would be 40 hours/week from March 15th through December 15th, and then a shift to winter hours from December 15th through March 15th. During the winter, the hours would be three days per week at five hours per day, and the position would

be hourly at a lower rate than the current salary would translate to hourly. He said that he feels that this would be best for Richter Park. He understands that there would be times where overtime would come into play, like during the Danbury Amateur and the annual audit, and that if more hours are needed in the winter, the Business Manager can request them.

Mr. Radachowsky did not completely agree that the 60/40 split with the City wouldn't be possible in the long-run, and also suggested that the hours of the position be Monday/Wednesday/Friday from 9am – 3pm in the winter, and Monday through Friday from 9am – 3pm during the season, at a rate of \$30/hour.

Mr. Priola reiterated that the 60/40 split with the City will not be possible.

Mr. LoRusso stated that going from salary to hourly is tough, and suggested that a newer employee gets their hours cut, as the current Business Manager has been at Richter Park for 11 years.

Mr. Priola reiterated his hourly vs. salary suggestion.

Mr. Radachowsky suggested that each GM Committee member sit down with the current Business Manager to see what she does.

Meeting adjourned at 5:57PM.